



SUMMER FUNDING

Faculty Letter of Support

Faculty Information

Name	
Department/Institution	
Street Address	
City ST ZIP Code	
Phone	
E-Mail Address	

Medical Student Information

Name	
E-Mail Address	

Application Review (to be completed by faculty member)

<input type="checkbox"/> YES	I have reviewed the student's completed project proposal/application form, and discussed with the student any necessary IRB approval.
<input type="checkbox"/> NO	I have not reviewed the student's completed project proposal/application form, and have not discussed with the student and necessary IRB approval.

Guidelines for Faculty Letter of Support

Please note that the review committee views faculty letters of support as an important aspect of a student's application for funding. Also please note that it has been strongly suggested to students that they meet with you as early in their first year of medical school as possible, and definitely prior to the winter holiday break in December. *Students should review their application and project overview with you prior to submission.*

Letters of support should highlight the following:

- A brief overview of the proposed project and the student's role;
- Your goals for the student's learning;
- The extent to which appropriate mentoring and support is in place (including information regarding the your relationship with the student, the extent to which you and the student have collaborated on a summer plan, the frequency of meetings planned for the summer, etc.); and
- The extent to which you support the proposed project and believe it to be of educational value.

IRB Approval

If your project involves human subjects or animal subjects, please provide the student with documentation of Brown University IRB or IACUC approval. (For human subjects, this includes data collection from living individuals through interaction or intervention, or data collection of identifiable, private information through secondary data analysis.) Students are required to submit documentation of IRB submission (or approval if available) with their application.

PLEASE ATTACH THESE COVER PAGES TO YOUR LETTER OF SUPPORT

ALL MATERIALS MUST BE SUBMITTED ELECTRONICALLY AS EMAIL ATTACHMENTS
(electronic signatures are acceptable)

Submission of Letters

All letters as part of a Scholarly Concentration application must be submitted electronically as email attachments to medstudentaffairs@brown.edu no later than **noon on February 24, 2021.**

All letters as part of a Summer Assistantship application must be submitted electronically as email attachments to medstudentaffairs@brown.edu no later than **noon on February 24, 2021.**